

COMPLIANCE BULLETIN

SUPPORTING HIGH QUALITY SERVICES THROUGH HIGH QUALITY STANDARDS

Bulletin #13

July 26, 2007

Reporting Compliance Concerns

As public employees, all HHSa staff have a duty to safeguard the taxpayers money coming from local, State and federal sources. In fact, Agency Policy M-3.2, "Responsibility for Reporting Compliance Issues," requires employees to report "in good faith" if they believe there has been an actual or potential violation of law, regulation, HHSa policy and procedure or HHSa Code of Conduct and Statement of Incompatible Activities.

How do you report an issue?

- Talk to your supervisor, manager, or other management staff in your Division, program or Region. The easiest way to resolve concerns is at the lowest level possible.
- Call the Compliance Office at (619) 515.4244.
- E-mail the Compliance Office at Compliance.HHSa@sdcounty.ca.gov.
- Mail a written concern to the Compliance Office at Mailstop P501, Attention: Compliance Officer.
- Call the toll-free Compliance Hotline at (866) 549-0004.

When reporting a compliance concern, you may remain anonymous if you wish. Agency policy, as well as federal and State law, prohibit retaliating against employees who report compliance concerns.

The Agency's best defense against fraud, waste and abuse is the honesty and integrity of its employees

For more information, please contact:

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and your responsibility"***



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