



NICK MACCHIONE, FACHE  
DIRECTOR

WILMA J. WOOTEN, M.D., M.P.H.  
PUBLIC HEALTH OFFICER

# County of San Diego

HEALTH AND HUMAN SERVICES AGENCY

PUBLIC HEALTH SERVICES

1700 PACIFIC HIGHWAY, SAN DIEGO, CALIFORNIA 92101-2417  
(619) 531-5800 FAX (619) 515-6707

Community Epidemiology  
Emergency & Disaster Medical Services  
HIV, STD and Hepatitis  
Immunization  
Maternal, Child and Family Health Services  
Public Health Laboratory  
PH Nursing/Border Health  
TB Control & Refugee Health  
Vital Records

CSA-17 Advisory Committee  
Barbara Cerny, Chair/Crystal Crawford, Vice-Chair  
c/o Emergency Medical Services  
6255 Mission Gorge Road  
San Diego, CA 92120  
(619) 285-6429 Fax: (619) 285-6531

## CSA-17 ADVISORY BOARD MEETING Minutes Tuesday, August 4, 2009

### Members Present

Campbell, Tom – City of Solana Beach  
Crawford, Crystal – City of Del Mar  
Houlihan, Maggie – City of Encinitas  
Marquardt, Larry – Member-at-Large  
Zovanyi, Peter – Member-at-Large

### County Staff Present

Cavanaugh, Adria  
Haynes, M.D., Bruce  
Pate, R.N., Rebecca  
Yaghmaee, Saman

### Recorder

Rupp, Merle

### Members Absent

Cerny, Barbara – Torrey Pines Comm. Plng. Grp.  
Hickerson, Tom – Rancho Santa Fe F.P.D.

### Guests Present

Gilligan, Matt – S.D. Medical Serv. Enterprise  
Johnson, Wayne – S.D. Med. Serv. Enterprise  
Michel, Tony – Rancho Santa Fe F.P.D.  
Muir, Chief Mark – Encinitas Fire  
Murphy, R.N., Mary – CSA-17  
Olejnik, Lorelee – S.D. Med. Serv. Enterprise  
Pavone, Chief Nick – Rancho Santa Fe F.P.D.  
Twohy, Frank – Elfin Forest/Harmony Grove  
Ward, Darrin – Encinitas Fire

## I. INTRODUCTIONS AND ANNOUNCEMENTS

Crystal Crawford, Vice-Chair, brought the meeting to order at 4:00 p.m.

Attendees introduced themselves.

**II. APPROVAL OF MINUTES – June 11, 2009**

**MOTION made by Peter Zovanyi, Seconded by Larry Marquardt to approve the regular quarterly Advisory Board Minutes of June 11, 2009. MOTION carried.**

**III. PUBLIC COMMENTS/PETITIONS**

None.

**IV. MANAGEMENT TEAM REPORT**

A. Financial Report (Saman Yaghmaee)

Property Tax Revenue: Revenue from the property tax has increased by 3.4% from \$987,574 in Fiscal Year 2007-08 to \$1,021,607 in Fiscal Year 2008-09.

Benefit Revenue Fee: Revenue from the benefit fee has increased by 3% from \$1,263,147 in Fiscal Year 2007-08 to \$1,301,009 in Fiscal Year 2008-09.

Interest Revenue: Revenue from interest on reserves is \$44,850. Although this stream of revenue comprises less than 4% of total revenue, the projected revenue is lower compared to the budgeted amount of \$90,000 due to lower interest rates and return on capital.

Expenditures: The total expenditures are \$2,581,974.

Total Expenditures: These are higher than total revenues by about \$208,000 due to lower growth in revenue on tax property and benefit fees as well as lower revenue on interest from the reserve fund. This deficit has necessitated the utilization of the reserve fund, which was at \$1.8 million as of July 1, 2008 and is expected to decline to \$1.6 million at the closing date of Fiscal Year 2008-09.

The final figures from Fiscal Year 2008-09 will be available at the next Advisory Board meeting of November 3, 2009.

Several questions were raised: Where are the reserve funds invested and is what is the current rate of return? Also, is the reserve fund a separate reserve fund from the County or part of the County overall fund? **ACTION: It was requested of Mr. Yaghmaee if he could bring back data on the types of investments the County has and any other related information.**

B. Administrative Report (Rebecca Pate, R.N.)

Marcy Metz, R.N., Chief, County EMS, is attending the Statewide Administrators meeting this date and unable to attend.

Some new State regulations have come out recently for EMT's that are out for public comment at this time and will go into effect on July 1, 2010. The State is building a registry to keep track of all EMT's in the State and new fees will be associated with that. There will also be increased fees for background checks for EMT's. Beginning July 1, 2010, all EMT's will be required to have state and federal background checks. The disciplinary structure for EMT's will also change; it will still be done at the local level, but instead of an EMT requesting an individual review panel to hear their case if they don't agree with the discipline, they have to be seen by an administrative law judge as paramedics do. Paramedic licensure fees will increase as well.

The annual report for CSA-17 was submitted to County Public Health Administration for their review and EMS will await feedback before it can be finalized.

Ms. Pate stated that she will be away for ten to twelve months on military reserve duty. Ms. Crawford and the rest of the Advisory Board members wished her well.

C. Paramedic Provider Report (Matt Gilligan, S.D. Medical Services Enterprise)

Mr. Gilligan distributed compliance reports from April and May, 2009. The County is currently reviewing June, 2009. Compliance rates were in the mid-90's for most areas.

Two new ambulances have just been received at San Diego Medical Services Enterprise (SDMSE). One will replace an ambulance involved and totaled in an accident on Encinitas Boulevard and Village Parkway in Encinitas; a near head-on collision, which was handled well by the EMT on board and the patient in the ambulance was un-injured as well. The Range Rover that hit the ambulance was also totaled.

Opening day at the Del Mar horse races was very busy but SDMSE handled it with all their own resources and it didn't affect any other cities or jurisdictions. Mr. Gilligan stated SDMSE does have communication with the Del Mar Thoroughbred Club that operates the fairgrounds. Tom Campbell, City of Solana Beach, added that he has a monthly meeting with the Agricultural District and if he is made aware of problems at the fairgrounds, he can bring that issue up at that monthly meeting. **ACTION: Maggie Houlihan, City of Encinitas requested that this discussion regarding Del Mar Fairgrounds issues be kept on as an on-going agenda item for CSA-17.**

Wayne Johnson, SDMSE, added that at one time there was a traffic lane left open for emergency vehicles to enter and exit the fairgrounds during busy events but that isn't occurring anymore and it is a real concern with transporting critically injured patients.

Loralee Olejnik, SDMSE, stated that summer CPR classes and outreach to seniors have been conducted on the Project Heartbeat side. SDMSE has been working with Solana Beach School District and has placed AED's in all of their schools as well as two at their district facilities. SDMSE will be donating a CPR class to train administrators and teachers on AED's.

SDMSE has been partnering with the Sheriff's Dept. on car seat events and on Sunday, October 4, 2009, the annual community health fair with the City of Encinitas will be held at Leo Mullin Sports Park from 11:00 a.m. to 2:00 p.m. SDMSE will co-sponsor the health fair with the City of Encinitas and all areas of CSA-17 are invited. Ms. Houlihan extended the invitation to the cities of Del Mar and Solana Beach to participate as well.

D. Medical Director's Report (Bruce Haynes, M.D.)

On June 18, 2009, County HHSA held a de-briefing for all the hospitals and related parties to discuss the swine flu concerns of April and May, 2009, and strategies for the future. Swine flu vaccine will be available in October, 2009 and vaccination plans are being discussed on how to immunize many people for this which may require two vaccinations. Seasonal flu would require one additional separate shot.

The new Stroke Care System went into effect in San Diego County July 1, 2009 and Scripps Encinitas in CSA-17 is one hospital with a fine stroke certified program.

Also on July 1, 2009, the new protocols for EMT's and paramedics went into effect in San Diego County. Zofran, an anti-nausea medication was added during the swine flu outbreak and will continue on in the paramedic formulary. This medication helps patients be more comfortable, particularly in hilly or windy road areas where this is a long transport time to the hospital.

V. SUBCOMMITTEE UPDATE (Crystal Crawford, City of Del Mar)

The subcommittee met on July 30, 2009 and continued to work on the parcel address update as well as the property tax process update. Mr. Yaghamee will send out the parcel list as soon as possible from a new data base provider. Tony Potter, County Public Works, stated that if discrepancies are found where properties are not paying into CSA-17, this should be submitted to him prior to August 10, 2009, and there will be no charge.

The subcommittee also drafted a letter for County Counsel to review and discussed who the letter should come out from--County Public Works or who. The letter will notify property owners of an increase in their property assessment but will have no retroactive request.

Chief Nick Pavone, Rancho Santa Fe Fire and Darrin Ward, Encinitas Fire, obtained information from LAFCO (Local Agency Formation Commission) regarding the property tax process and the fact that CSA-17 doesn't receive any assessment fees from the 4-S Ranch area residents. At the time the 4-S Ranch area was annexed, there was no request made at that time to add any property tax revenue from those parcels. An application from December, 1992 was obtained which showed that the area was vacant land at the time of the annexation into CSA-17. Research continues for other documentation. Chief Pavone added that the County did go through the process correctly at the time and LAFCO signed off on it appropriately.

Consensus was reached at the subcommittee meeting that at a future time when the issue of Elfin Forest being annexed into CSA-17 comes forth, might be the ideal time to also pursue the lost revenue of 4-S Ranch simultaneously. At this time, no new information has been received about the annexation of Elfin Forest to CSA-17. Frank Twohy, Elfin Forest, has sent an e-mail to a Ms. Jones at LAFCO for an update but no news has been received.

The subcommittee feels they have finished with the property address issue but will continue to review the tax increment. Ms. Crawford requested Chief Pavone and Mr. Ward put into writing a historical/chronological summary with the progress and steps that have been made to this point.

The subcommittee may meet again prior to the next regular Advisory Board meeting of Tuesday, November 3, 2009.

**VI. STIPEND REVIEW (Chief Mark Muir, Encinitas Fire)**

Chief Muir stated that two documents were reviewed (CSA-17 bylaws and County policy A-74) and according to the County policy (A-74) only when an advisory committee is created can a compensation situation be established. Board members can only be reimbursed for travel expenses. Numerous other boards were reviewed and most board members receive no compensation. Chief Muir added that if CSA-17 Advisory Board members were still interested in pursuing this, County staff could provide a report describing the process for revising the bylaws and maybe implementing compensation. **MOTION made by Tom Campbell, Seconded by Maggie Houlihan, that the Advisory Board was not interested in pursuing stipends at this time. MOTION carried.**

**OTHER: ACTION: Ms. Houlihan asked that an issue of one of the assisted living facilities in Encinitas having no staff with knowledge to perform CPR, be added to the agenda for November 3, 2009.** She added that none of the nurses or any other staff knew CPR at this particular facility.

**VII. SET NEXT MEETING/ADJOURNMENT**

The next CSA-17 Advisory Board meeting was scheduled for Tuesday, November 3, 2009 at 4:00 p.m.

The meeting adjourned at 5:40 p.m.

Respectfully submitted,

Merle Rupp, Board Secretary  
County EMS