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CSA-17 Advisory Committee
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CSA-17 ADVISORY BOARD SUBCOMMITTEE MEETING

Minutes

Tuesday, January 6, 2009

In Attendance

Abelman, Dismas – Cities of Solana Beach/Del Mar
Crawford, Crystal – City of Del Mar
Johnson, Wayne – S.D. Medical Services Enterprise
Muir, Chief Mark – Encinitas Fire
Twohy, Chief Frank – Elfin Forest/Harmony Grove

Cerny, Barbara – Torrey Pines Comm. Plng. Grp.
Houlihan, Maggie – City of Encinitas
Marquardt, Larry – Member-at-Large
Pavone, Chief Nick – Rancho Santa Fe F.P.D.
Ward, Darrin – Encinitas Fire

County Staff Present

Metz, R.N., Chief, Marcy
Pate, R.N., Rebecca
Potter, Tony – Dept. of Public Works
Yaghmaee, Saman

Recorder

Rupp, Merle

I. INTRODUCTIONS AND ANNOUNCEMENTS

Crystal Crawford, City of Del Mar, called the meeting came to order at 11:07 a.m.

Attendees introduced themselves.

II. PARCEL TAX ROLL ISSUE

Discussion ensued regarding the parcel tax roll issue that was discussed at the CSA-17 Subcommittee meeting on December 12, 2008. Chief Mark Muir, Encinitas Fire, stated that when numbers were reviewed from the 2006 list and compared to the 2008 list, there were only three errors noted. Because it now appears based on further review of the

Encinitas sampling that the likelihood of errors is small, there appears to be no need for each jurisdiction to conduct a further audit of the parcel tax roll.

In regard to the parcel tax roll issue, Tony Potter, County Department of Public Works reiterated that it appears that almost all properties are listed on the roll; no big errors were noted. Mr. Potter noted that properties change daily with their office as people split properties or change land use and there is a well established procedure for adjusting the tax rolls in those instances. He added that there is an opportunity for the jurisdictions to review the tax roll changes between July 10th and August 10th of each year. During that time, the preliminary list is provided for review and corrections. Each jurisdiction might consider doing spot checks of the list for errors during that time.

Much discussion ensued on the billing methods and practices currently used for people who stay/reside in various facilities such as convalescent hospitals, assisted living facilities, retirement homes, time shares, hotel and motel rooms, group homes, drug rehabilitation homes, etc. The locations of several specific facilities in the CSA-17 service area were called out as examples that could be checked against the parcel tax roll to determine how the benefit fee is being assessed.

Larry Marquardt and Barbara Cerny, among others present, recalled the original intention for how residents were to be assessed the CSA-17 special benefit fee versus how non-residents were to be charged for emergency services.

Those present discussed the option of having the policy that if a person(s) is not listed on the property tax list, then that person(s) should be treated as a non-resident and assessed accordingly.

ACTION: Chief Pavone recommended that the County staff review some specific addresses such as Seacrest Village in Encinitas and find out if the property owner is being charged for more than one benefit unit. If they are not being charged for more than one benefit unit, then clarification from County Counsel about how the Ordinance is to be applied may be required. Those present favored completing additional research to verify how the Ordinance is being applied to different types of facilities. That information can be used to establish a written policy describing the assessment and billing practices to be used for CSA-17. A written policy would be useful and ensure consistent practices if and when this issue comes up again. Chief Muir and Chief Pavone agreed to participate on this discussion as well as Ms. Cerny, Wayne Johnson and Darrin Ward and have the addresses for review sent to Mr. Yaghmaee within a week, letting County staff take the lead on it. Mr. Yaghmaee will chair that meeting. Mr. Potter offered to assist with the review of the specific properties against the parcel roll.

Options for adding other fees such as the CSA-69 transport fee or a membership fee were also briefly discussed.

ACTION: The Subcommittee will report back to the Advisory Board meeting on February 3, 2009 that the City of Encinitas was satisfied with the results of their audit and the County's response to it, and that there doesn't appear to be a need for each of the cities/jurisdictions to perform any of their own audits.

ACTION: Each jurisdiction will provide a list of specific addresses of facilities such as nursing homes or retirement homes so CSA-17 can ascertain how they are listed on the parcel tax rolls for purposes of the annual assessment. Mr. Potter will work with Mr. Yaghmaee to identify what is being charged at what type of facility.

III. PROPERTY TAX ROLL ISSUE

ACTION: Chief Pavone volunteered to meet with the County's Property Tax Roll Division or the County Tax Assessor's Office, whichever is most appropriate, to resolve the property tax roll issue once and for all and the increment issue. Chief Frank Twohy, Mr. Yaghmaee, Marcy Metz, Wayne Johnson, and Maggie Houlihan will also participate. This group will plan to meet and provide the Advisory Board with a report at the May 5, 2009 meeting.

ACTION: The subcommittee will report on its progress on the two issues (Parcel Tax Roll Issue and Property Tax Roll Issue) at the Advisory Board meeting on February 3, 2009.

IV. ADJOURNMENT

The meeting adjourned at 12:20 p.m.

Respectfully submitted,

Merle Rupp, Board Secretary
County EMS