

County Service Area 17 (CSA-17) - 2007 Meeting Minutes

[CSA-17 Advisory Committee Meeting Minutes - Tuesday, February 6, 2007](#)

[CSA-17 Advisory Committee Meeting Minutes - Tuesday, May 1, 2007](#)

[CSA-17 Advisory Committee Meeting Minutes - Tuesday, August 7, 2007](#)

[CSA-17 Advisory Committee Meeting Agenda - Tuesday, November 6, 2007](#)



County of San Diego

JEAN M. SHEPARD
DIRECTOR

HEALTH AND HUMAN SERVICES AGENCY

NANCY L. BOWEN, M.D., M.P.H.
PUBLIC HEALTH OFFICER

PUBLIC HEALTH SERVICES
1700 PACIFIC HIGHWAY, SAN DIEGO, CALIFORNIA 92101-2417
(619) 531-5800 FAX (619) 515-6707

Community Epidemiology
Emergency & Disaster Medical Services
HIV/STD Hepatitis
Immunization
Maternal, Child and Family Health Services
Public Health Laboratory
PH Nursing/Border Health
TB Control & Refugee Health
Vital Records

CSA-17 Advisory Committee
Maggie Houlihan, Chair/Tom Hickerson/Vice-Chair
c/o Emergency Medical Services
6255 Mission Gorge Road
San Diego, CA 92120
(619) 285-6429 Fax: (619) 285-6531

CSA-17 ADVISORY COMMITTEE MEETING MINUTES

Tuesday, February 6, 2007

Members Present

Hickerson, Tom – Rancho Santa Fe Fire Prot. Dist.
Marquardt, Larry – Member-at-Large
Stocks, Jerome – City of Encinitas

Guests Present

Carlson, Chris – The Carlson Group
Hilliard, Carl – City of Del Mar
Johnson, Wayne – S.D. Medical Serv. Enterprise
Kusman, Travis – American Medical Response
Michel, Tony – Rancho Santa Fe Fire Prot. Dist.
Olejnik, Lorelee – S.D. Medical Serv. Enterprise
Pavone, Nicholas – Rancho Santa Fe Fire Prot. Dist.
Simonsen, Michael – S.D. Medical Serv. Enterprise

Members Absent

Campbell, Tom – City of Solana Beach
Finnell, Jerry – City of Del Mar
Slipper, Tom – Torrey Pines Comm. Planning Group
Zovanyi, Peter – Member-at-Large

County Staff Present

Bohy, Wendy
Haynes, M.D., Bruce
Metz, R.N., Marcy

Recorder

Rupp, Merle

I. INTRODUCTIONS AND ANNOUNCEMENTS

Tom Hickerson, Vice-Chair, brought the meeting to order at 4:00 p.m. Attendees introduced themselves.

II. APPROVAL OF MINUTES – November 7, 2006

ACTION: Due to lack of a quorum, the Minutes were deferred until the May 1, 2007 meeting.

III. PUBLIC COMMENTS/PETITIONS

None.

IV. MANAGEMENT TEAM REPORT

A. Financial Report (Wendy Bohy, County EMS)

Ms. Bohy stated that Budgeted Revenue as of December, 2006 was \$2,635,402 and Appropriations \$2,705,705.51. This leaves a Fund Balance available of \$1,785,076.64. The current cash balance is \$1,908,956.32.

B. Administrative Report (Marcy Metz, R.N.)

Nancy Bowen, M.D., County Public Health Officer has resigned. Her last day of County employment is Friday, February 9, 2007. Wilma Wooten, M.D., has been appointed as Interim Public Health Officer until a permanent replacement is made.

Annie Marcotte, R.N., Quality Assurance Specialist resigned her County EMS position on December 29, 2006. Recruitment is underway to replace her.

C. Paramedic Provider Report (Wayne Johnson, S.D. Medical Services Enterprise)

Response times have improved with the addition of two additional vehicles during a trial period. The uncorrected compliance increased as a result of that also. There has been a recent drop in the number of responses into Carlsbad. Hospital diversions in the area have decreased and the County ambulance diversion policy is going before the Emergency Medical Care Committee (EMCC) Prehospital/Hospital subcommittee for review.

D. Medical Director's Report (Bruce Haynes, M.D.)

The STEMI Receiving Centers for heart attack victims began on January 16, 2007 and is going well so far.

The flu season has been much milder this year than in previous years.

The Resuscitation Outcomes Consortium (ROC) is continuing to work on the Hypertonic Saline Study which provides a different solution for survival in patients having a heart attack. Hopefully this study will begin in the next month.

A second ROC study is for Cardiac Arrest and should begin in April or May, 2007.

V. **REPRESENTATION/ATTENDANCE/REVIEW OF BYLAWS**

No report.

VI. **COMMUNITY HEALTH FAIR UPDATE** (Loralee Olejnik, SDMSE)

The annual Health and Wellness Fair was held on January 27, 2007 and was very successful. There was very good community support with families and seniors participating. County Health and Aging and Independence Services had representatives there as well as Scripps Encinitas Hospital and a variety of vendors. Project Heartbeat conducted an EKG demonstration. Encinitas Councilwoman Maggie Houlihan gave a speech and a guest speaker spoke on weight reduction. Ms. Olejnik thanked the fire department staff for working with them and encouraged them to call on SDMSE staff at any time in helping to take care of the community.

VII. ELECTIONS FOR 2007 CHAIR AND VICE-CHAIR

ACTION: Deferred until the CSA-17 meeting of May 1, 2007.

VIII. SET NEXT MEETING/ADJOURNMENT

The next meeting was scheduled for Tuesday, May 1, 2007 at 4:00 p.m. at the Solana Beach City Hall Council Chambers.

The meeting adjourned at 5:00 p.m.

Respectfully submitted,

Merle Rupp, Board Secretary
County EMS



County of San Diego

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CSA-17 ADVISORY COMMITTEE MEETING MINUTES

Tuesday, May 1, 2007

Members Present

Campbell, Tom – City of Solana Beach
Houlihan, Maggie – City of Encinitas
Marquardt, Larry – Member-at-Large
Slipper, Tom – Torrey Pines Comm. Plng. Group
Zovanyi, Peter – Member-at-Large

County Staff Present

DeGracia, Rosemarie
Metz, R.N., Marcy
Wegner, Heather

Recorder

Rupp, Merle

Members Absent

Finnell, Jerry – City of Del Mar
Hickerson, Tom – Rancho Santa Fe Fire Prot. Dist.

Guests Present

Abelman, Dismas – Cities of Del Mar/Solana Beach
Cerny, Barbara – Torrey Pines Comm. Plng. Group
Hoefgen, Joe – City of Del Mar
Johnson, Wayne – S.D. Medical Services Enterprise
Kusman, Travis – American Medical Response
Michel, Tony – Rancho Santa Fe Fire Prot. Dist.
Muir, Mark – Encinitas Fire
Murphy, Michael – American Medical Response
Olejnik, Lorelee – S.D. Medical Services Enterprise
Ott, Chief David – Cities of Del Mar/Solana Beach
Simonsen, Michael – S.D. Medical Services Enterprise
Ward, Darrin – Encinitas Fire

I. INTRODUCTIONS AND ANNOUNCEMENTS

Maggie Houlihan, Chair, brought the meeting to order at 4:00 p.m. Attendees introduced themselves.

It was announced that Jerry Finnell, City of Del Mar, has resigned from the Advisory Committee due to some medical issues and will not be returning. Del Mar will follow-up with a new appointment as soon as possible.

In the near future, Barbara Cerny will be appointed as the primary representative from the Torrey Pines Community Planning Group, replacing Tom Slipper, who will begin serving as Ms. Cerny's alternate.

II. APPROVAL OF MINUTES – November 7, 2006 and February 6, 2007

Acknowledgement made by Peter Zovanyi, Seconded by Tom Slipper to receive the Minutes of November 7, 2006 as submitted.

Acknowledgement made by Larry Marquardt, Seconded by Tom Slipper to receive the Minutes of February 6, 2007 as submitted.

III. PUBLIC COMMENTS/PETITIONS

None.

IV. MANAGEMENT TEAM REPORT

A. Financial Report (Wendy Bohy, County EMS)

Ms. Bohy stated that of this date (May 1, 2007), CSA-17 has a cash balance of \$2,126,000 with total expenditures being \$1,487,000. A second property tax is expected to come in yet this quarter.

B. Administrative Report (Marcy Metz, R.N.)

The new County Public Health Officer, Babatunde Jinadu, M.D., is scheduled to begin San Diego County employment June 8, 2007. He is currently the Public Health Officer in Kern County, California.

The County is currently recruiting for a Public Health Administrator until June 1, 2007.

C. Paramedic Provider Report (Wayne Johnson, S.D. Medical Services Enterprise)

All the response times were all greater than 97% this quarter. The January and February, 2007 Contract Compliance Reports were distributed. Total January corrected compliance was 96.86% and February corrected compliance was 97.40%. **ACTION: Chairwoman Maggie Houlihan requested that Mr. Johnson provide maps that show locations which would be helpful to the Advisory Board. Mr. Johnson will conduct a presentation at the next CSA-17 meeting of August 7, 2007.**

(Loralee Olejnik, SDMSE): The North County Health Fair was a big success. Last month the Encinitas Chamber of Commerce put on some information events at local high schools and SDMSE shared information at those as well as demonstrated to teenagers how Automatic External Defibrillators (AED's) work. They also answered questions regarding careers in emergency services. SDMSE had an ambulance out at the recent Encinitas Street Fair which was a great way to meet the community. Future events include presentations at Boys and Girls Clubs and other school presentations. Ms. Olejnik encouraged Advisory Board members to notify her if they have other avenues where SDMSE could present information.

It was suggested that SDMSE present information at the upcoming Solana Beach Fiesta del Sol believed to be the first weekend of June. Ms. Olejnik was recently trained as a CPR Instructor and can now conduct American Heart Association classes as well.

D. Medical Director's Report (Bruce Haynes, M.D.)

(Marcy Metz, R.N.): The cardiac receiving centers which began operation in January, 2007 are up and functioning well. Currently there are thirteen STEMI Receiving Centers in San Diego County. Preliminary data reports show that the door-to-balloon times are well under 90 minutes. Formal reports will be compiled once more information is compiled.

The Hypertonic Saline Study of the Resuscitation Outcomes Consortium (ROC) has begun and patients are being enrolled in that through UCSD Medical Center.

The other ROC Study on Cardiac Arrest is expected to begin in the next couple of months.

The protocols for Advanced Life Support (ALS) and Basic Life Support (BLS) were recently revised and will be available on CD for communities on May 15, 2007. Training for emergency providers will be conducted between May 15, 2007 and July 1, 2007 when the new protocols go into effect. No new medications or new skills have been added in this annual review.

ACTION: Chairperson Houlihan requested that an annual report be developed and presented at the next CSA-17 meeting of August 7, 2007 to include what improvements have been made and things that have happened over the last year in CSA-17. Then that document could be attached to the County's CSA-17 web page.

V. REPRESENTATION/ATTENDANCE/REVIEW OF BYLAWS

Chairperson Houlihan thanked County staff for the Bylaws proposed amendment. She added that the Advisory Board wasn't looking for County Board of Supervisor approval for all represented groups to have alternates and asked that wording be reviewed. **MOTION was made by Peter Zovanyi, Seconded by Larry Marquardt to approve the document. MOTION carried.** After review of that wording mentioned above, this document will go in the form of a Board Letter to the County Board of Supervisors for approval.

VI. ELECTIONS FOR 2007 CHAIR AND VICE-CHAIR

MOTION made by Larry Marquardt, Seconded by Peter Zovanyi, to postpone the Elections for 2007 until the next CSA-17 meeting of August 7, 2007. MOTION carried.

Other: It was requested that the dates of the next years' meetings be provided to new members and, also it would be helpful if an orientation could be given for new members. This could include information in a packet such as the CSA-17 Bylaws.

VII. SET NEXT MEETING/ADJOURNMENT

The next meeting was scheduled for Tuesday, August 7, 2007 at 4:00 p.m. at the Solana Beach City Hall Council Chambers.

The meeting adjourned at 5:00 p.m.

Respectfully submitted,

Merle Rupp, Board Secretary
County EMS



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CSA-17 ADVISORY COMMITTEE MEETING MINUTES

Tuesday, August 7, 2007

Members Present

Campbell, Thomas – City of Solana Beach
Cerny, Barbara – Torrey Pines Comm. Plng. Grp.
Hickerson, Tom – Rancho Santa Fe. Fire Prot. Dist.
Houlihan, Maggie – City of Encinitas
Marquardt, Larry – Member-at-Large

County Staff Present

DeGracia, Rosemarie
Haynes, M.D., Bruce
Roth, Brenda
Wegner, Heather

Recorder

Rupp, Merle

Members Absent

Hilliard, Carl – City of Del Mar
Zovanyi, Peter – Member-at-Large

Guests Present

Abelman, Dismas – Cities of Del Mar/Solana Beach
Gilligan, Matt – S.D. Medical Services Enterprise
Johnson, Wayne – S.D. Medical Services Enterprise
Michel, Tony – Rancho Santa Fe Fire Prot. District
Moffet, Mary – S.D. Medical Services Enterprise
Muir, Chief Mark – Encinitas Fire
Olejnik, Lorelee – S.D. Medical Services Enterprise
Olson, Chris – S.D. Medical Services Enterprise
Ott, Chief David – Cities of Del Mar/Solana Beach
Pavone, Chief Nick – Rancho Santa Fe Fire Prot. Dist.
Sturtevant, Jim – Rancho Santa Fe Fire Prot. Dist.
Tanner, John – Rancho Santa Fe Fire Prot. Dist.
Ward, Darrin – Encinitas Fire
Wurbs, Lin – City of Del Mar

I. INTRODUCTIONS AND ANNOUNCEMENTS

Maggie Houlihan, Chair, brought the meeting to order at 4:00 p.m. Attendees introduced themselves.

II. APPROVAL OF MINUTES – May 1, 2007

MOTION made by Tom Campbell, Seconded by Larry Marquardt to approve the Minutes of May 1, 2007 as submitted.

III. PUBLIC COMMENTS/PETITIONS

None.

IV. MANAGEMENT TEAM REPORT

A. Financial Report (Rosemarie DeGracia, County EMS)

Year-to-date expenditures is \$2,366,806 with about \$130,000 on the positive side when the report was run this date.

B. Administrative Report (Bruce Haynes, M.D.)

San Diego Medical Services Enterprise has been awarded the contract for emergency services. Chairperson Maggie Houlihan thanked County staff for all their work on the contract process. Mark Muir, Encinitas Fire Chief, served on the selection committee and praised how much work went into that from many people, including the preparation of the contract by the County staff.

Wilma Wooten, M.D., has been appointed as the new County Public Health Officer, succeeding Nancy Bowen, M.D. who accepted a position in Orange County.

Carmel Angelo, Assistant Deputy Director, and Interim EMS Chief, accepted the position of Director of Health and Human Services in Mendocino County, California. Marcy Metz, R.N., is the current Acting EMS Director and will remain in that position as recruitment continues.

ACTION: An annual report was requested by Chairperson Maggie Houlihan at the last CSA-17 meeting of May 1, 2007; Ms. Metz will plan on presenting that at the November 6, 2007 meeting.

C. Paramedic Provider Report (Wayne Johnson, S.D. Medical Services Enterprise)

Mr. Johnson thanked the County for the process with the contract effort. Copies of the March and April, 2007 CSA-17 Contract Compliance reports were distributed. Times for responding to patients within new jurisdictional boundaries has occurred with the new contract, e.g. ten minutes or less for Solana Beach, Del Mar, Elfin Forest, Rancho Santa Fe and Encinitas. The three stations in Rancho Santa Fe will now have three units each. Rancho Santa Fe Stations 1, 2, and 4 will have 24-hour units attached to them. With the new contract, it is hoped to service the Four-S Ranch as well.

Calls for Del Mar Heights come into the City of San Diego dispatch even though they are part of CSA-17. San Diego Medical Services Enterprise (SDMSE) responds to those calls in that location. Solana Beach Station One will house a 24-hour ambulance as will Encinitas Five. An additional 12-hour ambulance will be staffed by fire fighters and a paramedic from San Diego Medical Services Enterprise. Medic 24's primary response will be in Del Mar Heights.

A proposal was presented at the Fire Chiefs meeting this date, for fire fighter/paramedics who are on ambulances from the City of San Diego, also carry a rescue tool and are able to respond to fires also. SDMSE is also going to recommend that in this scenario they will have dual-purpose in this system.

In regard to a staffing proposal, SDMSE will fill full-time staff in the CSA first, but if that can't be accomplished, they'll go the department for back-filling that component. In the second part of that component, a card will be issued which says that the personnel are "CSA qualified" to work after completing orientation. If the position can't be filled then, it will be given to the fire department to see if they can fill that vacancy or fill it with the work force in San Diego.

With the new contract, Del Mar and Del Mar Heights will be combined in September, 2007 for the City of Del Mar. That combined area receives 5,000 calls annually. SDMSE is negotiating with the County for Solana Beach to be a two-paramedic ambulance. Mr. Johnson introduced Matt Gilligan as a new supervisor with over 25 years experience in EMS. A vehicle has been purchased for the CSA-17 Supervisor.

SDMSE is looking at a locally-controlled EMS enhancement fund. This was proposed in that the fire operations would be able to take the extra profit out of the non-resident revenue to utilize however they see fit within the proposal or contract. This was estimated to generate close to \$100,000 in the first contract year if revenue projections hold.

Twelve new Automatic External Defibrillators (AED's) have been donated and are being managed by Project Heartbeat.

There is a new mobile area routing and vehicle location software program system from a company called MARVLIS (Mobile Area Routing and Vehicle Location Information System) which takes four years of historical data from where your calls come in, reviews it by time of day and day of week, so every hour of the day you have where the calls are coming in. The system, in the future, will also provide data from Cal Trans giving units updated freeway information.

Community education and CPR classes will continue to be provided within CSA-17. SDMSE has put in 2,983 hours of community education hours. This included children being given walk-throughs of ambulances, people learning about 9-1-1 preparedness, and how many flu shots were given. SDMSE has been working closely with various organizations and groups such as senior centers, Encinitas Parks and Recreation Department, Del Mar Community Connection and is a member of local Chambers of Commerce. SDMSE will begin partnering with Scripps Encinitas Hospital as well. SDMSE also supports several non-profit organizations within the CSA such as Mothers Against Drunk Driving (MADD) and the Strive for Change Campaign where they generate money for MADD. Another group SDMSE supports is Angel Face, based in Encinitas. This group conducts retreats for young girls who have suffered facial disfigurements and burns.

There will be a Fitness Festival in the Leo Mullen Sports Park in Encinitas on Via Cantabria Street on Sunday, October 7, 2007 beginning at 10:30 a.m. to 1:30 p.m.

Chairperson Houlihan suggested possible future events could include demonstrations on

the use of AED's along with CPR. **ACTION: Chairperson Houlihan recommended placing the "Health Fair" on the agenda for the next CSA-17 meeting of November 6, 2007.**

Chairperson Houlihan requested County staff review an incident which involved a lifeguard being injured near the boundary of CSA-17 and Carlsbad and be placed on the agenda for the next CSA-17 meeting of November 6, 2007. Carlsbad paramedics responded where the individual was in CSA-17 and he was billed for being a non-CSA call because it was in Carlsbad.

Chairperson Houlihan requested a status report be given regarding a letter she received from the Elfin Forest/Harmony Grove Fire Department requesting that County Service Area 107 be entirely annexed into CSA-17.

D. Medical Director's Report (Bruce Haynes, M.D.)

The analysis of the first quarter data for the Cardiac Study from mid-January through the end of March, 2007 demonstrated that there were 150 cases throughout San Diego County where the patients were transported after calling 9-1-1 to a hospital emergency department with a heart attack and met the criteria. Eighty-three percent of those went to the cardiac catheterization lab and 54% of those had an actual angioplasty where the arteries are opened. When a study was done a couple of years ago, the average door-to-balloon time was 125 minutes. From this study (mid-January-March, 2007), the median door-to-balloon time was 67 minutes, much better, partly because the 12-Leads and the EKG's that the paramedics are doing in the field, as well as the hospital staff being better alerted and organized. The guideline from the American College of Cardiology is less than or equal to 90 minutes. **ACTION: Chairperson Houlihan requested if something similar to a press release could be written up and forwarded to her and the other Advisory Board members to remind people of these services. Dr. Haynes agreed to do that.**

The revised paramedic protocols went into effect July 1, 2007.

A draft of the policy titled "Destination of Acute Stroke Patient" has been distributed to the Base Station Physicians' Committee for review and will also be going to other groups such as the Emergency Medical Care Committee for review.

V. **ELECTIONS FOR 2007 CHAIR AND VICE-CHAIR**

MOTION made by Tom Hickerson, Seconded by Tom Campbell to continue having Maggie Houlihan serve as Chair for the remainder of 2007. Tom Hickerson will continue as Vice-Chair. MOTION carried.

VII. **SET NEXT MEETING/ADJOURNMENT**

The next meeting was scheduled for Tuesday, November 6, 2007 at 4:00 p.m. at the Solana Beach City Hall Council Chambers. The meeting adjourned at 5:30 p.m.

Respectfully submitted,

Merle Rupp, Board Secretary, County EMS



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CSA-17 ADVISORY COMMITTEE MEETING

Minutes

Tuesday, November 6, 2007

Members Present

Campbell, Tom – City of Solana Beach
Cerny, Barbara – Torrey Pines Comm. Plng. Grp.
Hickerson, Tom – Rancho Santa Fe. Fire Prot. Dis.
Hilliard, Carl – City of Del Mar
Houlihan, Maggie – City of Encinitas
Marquardt, Larry – Member-at-Large
Zovanyi, Peter – Member-at-Large

County Staff Present

DeGracia, Rosemarie
Haynes, M.D., Bruce

Recorder

Rupp, Merle

Members Absent

None

Guests Present

Abelman, Dismas – Cities of Del Mar/Solana Beach
Gilligan, Matt – S.D. Medical Services Enterprise
Johnson, Wayne – S.D. Medical Services Enterprise
Michel, Tony – Rancho Santa Fe Fire Protection Dist.
Muir, Mark – Encinitas Fire
Olejnik, Loree – S.D. Medical Services Enterprise
Olson, Mark – Supervisor Pam Slater-Price
Pavone, Chief Nick – Rancho Santa Fe Fire
Tanner, John – Rancho Santa Fe Fire Protection Dist.
Ward, Darrin – Encinitas Fire

I. INTRODUCTIONS AND ANNOUNCEMENTS

Maggie Houlihan, Chair, brought the meeting to order at 4:00 p.m. Attendees introduced themselves.

John Tanner, Rancho Santa Fe Fire Protection District Alternate, thanked everyone for their efforts during the October wild fires. He and family members had to be evacuated. Ms. Houlihan expressed her thanks also.

II. APPROVAL OF MINUTES – November 6, 2007

MOTION made by Larry Marquardt, Seconded by Tom Slipper to approve the Minutes of November 6, 2007 as submitted.

III. PUBLIC COMMENTS/PETITIONS

None.

IV. MANAGEMENT TEAM REPORT

A. Financial Report (Rosemarie DeGracia, County EMS)

End of the fiscal year 2006-07 revenue was \$2.5 million and total expenditures \$2.6 million.

For the first quarter of fiscal year 2007-08, revenue is approximately \$95,000 and expenditures \$371,000. The discrepancy is due to property taxes not being posted until December or January.

Cash balance as of this date is \$1.653 million. The budget for fiscal year 2007-08 is \$2.7 million.

ACTION: Tom Campbell, City of Solana Beach, requested that in future financial reports, a line be shown that indicates the balance of reserves.

B. Administrative Report (Bruce Haynes, M.D.)

Dr. Haynes stated that Rebecca Pate, R.N., County EMS, will be the new CSA-17 liaison. (Ms. Pate on military reserve duty this date.)

C. Paramedic Provider Report (Wayne Johnson, S.D. Medical Services Enterprise)

The May, 2007 Compliance Report had been distributed. With the new contract signed, service began September 1, 2007 and preliminary data is just coming in. The new mobile data computers have been received and are waiting to be installed and put into service. The MARVLIS system is in place which is based on location and is working well so far in regard to response coverage.

Mr. Johnson thanked people for their extra efforts during the October wild fires while working in extraordinary circumstances. SDMSE saw an incredible number of calls and within the City of San Diego ran over 522 medical responses on one day, about 220 more than normal. Extra units were on duty and had to deal with the Del Mar Fairgrounds as well. SDMSE set up a mini-hospital at Qualcomm Stadium. In the future, SDMSE would like to review issues with home-bound medical care that were taking place that the company wasn't aware of. Phones calls were received from people who didn't drive, were deaf and/or blind. At one point there were 127 people with home care issues.

ACTION: Mr. Zovanyi stated that at the next CSA-17 meeting, it would be important to know, specific to the responsibilities of CSA-17, what could be done differently.

Ms. Houlihan added that Encinitas Parks and Recreation Center set up an evacuation center. Seniors at the Encinitas Senior Center were receiving great care and didn't want

to leave there.

D. Medical Director's Report (Bruce Haynes, M.D.)

Scripps Encinitas Hospital was concerned because smoke was near them and they began to work on a pre-plan to evacuate their patients to Scripps La Jolla if necessary. A nursing home with approximately 260 patients showed up at Del Mar Fairgrounds. Those patients had brought their mattresses with them from the nursing home and everyone was safe and receiving care. Some were later moved to Balboa Hospital, Edgemoor Hospital, El Centro and Orange County. Public health nurses were assigned to shelters. Some ambulance strike teams were brought in from surrounding counties (Orange, San Bernardino and Riverside) which helped lessen the impact on the 9-1-1 system. Pomerado and Fallbrook Hospitals were evacuated and that went very well. Pomerado evacuated 72 acute care patients in a little less than two hours and 121 nursing home patients. Ten patients, on ventilators, were moved out of the ICU at Pomerado without injury or loss. Thirteen skilled nursing facilities were also evacuated. A pharmacy group assisted in making sure patients received their medications. Mount Miguel Village in Spring Valley evacuated 500 patients to various locations including San Diego High School.

Respiratory distress calls as a chief complaint were numerous during the fire storms. At one point, there were 26,000 people in emergency shelters.

ACTION: Ms. Houlihan requested more information from County EMS that could be placed in a news release regarding the Medical Reserve Corps (MRC) and it be sent to her to possibly place in a news release that might garner more people who might be interested in being a part of the volunteer MRC from the North County region.

V. ANNUAL REPORT FOR CSA-17

Suggestions were made to be included in the Annual Report which included billing decisions, where ambulances are located, the annual budget, the bidding process for the medical provider, history of the CSA-17, the scope of CSA-17, the Mission Statement and the relationship of the Advisory Board with the Operations Chiefs.

ACTION: Deferred until CSA-17 meeting of February 5, 2008.

VI. STATUS REPORT RE: CSA-107 BEING ANNEXED INTO CSA-17

Ms. Houlihan addressed a letter she received from Elfin Forest Board who was interested in approaching LAFCO (Local Agency Formation Commission), on being annexed into the CSA-17; however, no action has been taken to her knowledge.

VII. CARLSBAD LIFEGUARD INCIDENT

Ms. DeGracia spoke with Linda Allington, R.N., Carlsbad Fire, and discussed the billing issue that occurred with this recent lifeguard incident. A review will be done of all the billings sent to CSA-17 then process a refund if necessary in this case. **ACTION: Once Ms. DeGracia receives the information, she will forward it to CSA-17.**

VIII. SUNSET REVIEW FORM

Mr. Houlihan read the Sunset Review form that was sent out with the packets for this meeting to attendees. The form regarding the status and work of CSA-17 is filled out every four years and when completed is sent to the County Clerk of the Board of Supervisors office for review. **MOTION made by Tom Hickerson, Seconded by Peter Zovanyi to approve the form as written and submit. MOTION carried.**

IX. SET NEXT MEETING/ADJOURNMENT

The next meeting was scheduled for Tuesday, February 5, 2008 at 4:00 p.m. at the Solana Beach City Hall Council Chambers. The meeting adjourned at 5:30 p.m.

Respectfully submitted,

Merle Rupp, Board Secretary
County EMS