

**Dependency Drug Court Services**

**DEPENDENCY DRUG COURT SPECIALIST (DCS)  
RESPONSIBILITIES (.5 FTE X 1)**

The primary role of the DCS is to represent the AOD treatment providers in the Dependency Drug Court proceedings for clients that need a higher level of support. Responsibilities include:

- Attend all Drug Court sessions
- Gather information on all DDC clients and prior to each drug court appearance
- Complete drug court report accurately
- Advise court on client's progress and recommend any action to be taken by the court
- Track numbers of clean days required by court
- Follow-up on treatment issues raised in the drug court session
- Submit reports as assigned (i.e. # of court participants)
- Other duties as assigned (i.e. attend regular assigned meetings with ADS/CWS staff).

**DEPENDENCY DRUG COURT SUBSTANCE ABUSE  
SPECIALIST (SAS) RESPONSIBILITIES (.5 FTE X 4)**

The primary role of the SAS is to provide immediate outreach and support for CWS clients at the courthouse in order to facilitate immediate entry into alcohol and other drug treatment programs. Specific responsibilities include:

- SAS will meet with client at the court and determine the appropriate level of treatment by using the BHS Screening Tool. This will be either residential/detox, residential treatment, or non-residential treatment.
- Complete consents both in hard copy and on E-Court and have client sign the hard copy.
- SAS will call Treatment Provider and schedule an intake appointment with authorized treatment representative and/or intake counselor.
- Assure equity of referrals across the ADS treatment continuum.
- Act as regional resource for CWS clients needing AOD treatment
- Enter E-Court referral information for the clients
- Assist CWS clients re-entering treatment.
- Submit reports as assigned (i.e. number of screenings, referrals etc.)
- Other duties as assigned (i.e. attend regular assigned meetings with ADS/CWS staff).